



NRLL OPERATIONS MANUAL

2023

Northridge Little League Local Rules and Operations

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Revised 11/19/2022

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1. General Policy

This document expires annually at the end of the fiscal year and must be renewed annually. No part of the bylaws, local rules or ground rules can conflict with or supersede any Little League rule, regulation or policy. The bylaws, local rules or ground rules are to be distinguished from the local Little League's Constitution. The Constitution spells out the duties and responsibilities of the officers of the board, definition of membership, election procedures, meeting requirements such as quorum, etc. The local Little League Board of Directors must make a copy of the bylaws, local rules or ground rules available to any member of the local Little League for review and inspection if requested (hard copy located in snack bar, digital copy available on website) It is the intent of Northridge Little League, (NRL) to accommodate any player who wants to play baseball or softball, who lives within the Northridge LL boundaries (established by Little League International), and who meets registration requirements established by Little League International, and Northridge Little League. For 2020 forward, Challenger Division is chartered for any player who wants to play Challenger, who lives within the District 5 boundaries. No player will be turned away, unless a decision to restrict the player from participation has been agreed to, and voted upon, by the Board of Directors (Board). The number of teams in each division is limited to the availability of players and fields. During registration, a minimum of \$40 must be paid at the time of registration, with the balance due before the first game unless arrangements are made and approved by the Board. Registration signups shall take place between the months of November and March of each year. Exact dates shall be designated by the Little League Board. Walk in registration shall be offered a minimum of two days/nights, to accommodate parents who are unable to register their child online. Notification of registration place and time shall be advertised with the local schools, posted on the Northridge Website - <http://www.northridgebaseball.com> and other locations throughout the communities. Final registration will occur no later than the 24th day of January, or on the date designated by the Little League Board. Managers, coaches, players, parents, spectators, etc., shall not consume alcohol or tobacco products at any Northridge LL function, game or practice. Consumption of drugs and alcohol on park premises is strictly forbidden. Tobacco consumption is prohibited on park premises during league-sanctioned events, except for in designated smoking areas. Smoking or use of electronic cigarettes within 250 feet of any Little League game or other youth sports event is illegal. Northridge LL follows the rules as set forth in the Official Regulations and Playing Rules for the current year for each chartered division as well as the Little League Operating Manual for the current year. Northridge LL has adopted Supplemental Rules (contained herein) that augment the Official Regulations and Playing Rules. These Supplemental Rules are mandatory during regular season, but are not applicable during post-season tournament play. Managers, coaches, players and parents are responsible to know these Supplemental Rules as well as the Official Regulations and Playing Rules authorized and published by Little League International. If extenuating circumstances do not allow any of the processes in these league rules to be followed as written, said process(es) may be temporarily adjusted as required with the approval of the Northridge LL President and the Northridge LL Board of Directors. Northridge LL shall enforce the age and residence rules during registration in compliance with Little League International.

1.1 Any board member, manager, coach or family member will be held accountable for their social media posts. Any negative posts or posts questioning board decisions or board issues is to be removed and the party involved will be given a warning and post must be removed or if posted on the leagues account will be deleted. A second offense will warrant removal of the party involved from whatever position they are in. A lifetime social media ban from Northridge Social media accounts.

2. Background Check

Per Little League International Regulation 1(c) and State of CA Assembly Bill No. 506 & 11105.3, Northridge LL is required to conduct an annual, nationwide background check and fingerprinting of all volunteer and hired personnel.

2.1. The President or designee(s) shall conduct an annual nationwide background check for all volunteers through J.D. Palatine (JDP) at <https://www.jdp.com/littleleague/>. The background check tool requires a valid social security number for the background check to be completed.

2.2. The President or designee(s) shall conduct a fingerprint-based background check for all volunteers through the Department of Justice. Volunteer applicant must fill out a Live Scan request form and submit to a Live Scan Location for processing. Fingerprint background check requires a valid California ID, and valid Social Security Number.

3. Seasons

3.1 Northridge LL offers two seasons of baseball.

3.1.1 Spring Season

Open to all youth who properly register and meet age and residency requirements per Section 1.0. Spring season also includes players selected to play in the district Tournament of Champions and on All Star teams to represent Northridge LL in District, State, Region, and World Series tournaments.

3.1.2 Fall Season

Open to all youth who properly register and meet age requirements per Section 1.0 and is intended for skill development and improvement. Not all leagues can field all levels of play for fall ball; therefore, Northridge will strive to provide possibilities to players from neighboring boundaries, as long as LLI approves inter-league combinations.

Fall Ball Rules are contingent on inter-league play rules, which are set by participating Leagues prior to start of each season.

All other rules follow Little League Official Regulations and Playing Rules.

4. Managers and Coaches

Any player, manager, coach, umpire, or league representative is subject to Regulation XIV in regard to their actions.

4.1 Manager Selection: Individuals interested in managing a Northridge LL baseball team must complete and submit the following to the President and/or the Coaching Coordinator(s) of the league:

4.1.1. Manager/Coach application.

4.1.2. Little League Volunteer Application Form or information sufficient to conduct JDP background check. (Including a copy of a USA government issued photo ID - refer to Section 1). Each manager candidate shall be reviewed by the Northridge LL President. After each manager candidate is reviewed by the President, the President shall submit their recommendations for approval by the Board of Directors. It is preferable, but not required, that Manager candidates will have prior experience managing or coaching in an equal or alternate division. Manager positions are seasonal only. Having previously been a manager in Northridge LL is not a guarantee of a managing position in any subsequent season or division.

4.2 Coach Selection

Each manager shall select one or two coaches, pending the approval of the President and Northridge LL Board of Directors. Assistant Coaches shall not be appointed, nor approved, until after the draft to avoid “Red Shirting” of players through selective coaching appointments. While it is desired that the coaches be fathers/mothers of a player on the team, the manager may ask another individual (who does not have a son/daughter playing in Northridge LL) to be a coach. All Managers must declare their coaches to the President within 1 week of receiving their team rosters for approval by the President and Board of Directors. Each coach shall complete and submit the following:

- Northridge Coaching Application.
- Little League Volunteer Application Form or information sufficient to conduct JDP background check. (Including a copy of a USA government issued photo ID - refer to Section 1).

4.3 Manager Training

Every manager (coaches are encouraged to attend as well), shall attend the classroom and field training classes given under the direction of the Northridge LL Board of Directors. Failure to attend these classes may result in dismissal of that manager from Northridge LL, at the discretion of the Board of Directors. Every manager must attend the First-Aid Safety Training provided by Northridge LL, unless otherwise excused by the League President, or another Board Official.

4.4 Manager/Coach Responsibilities

Managers are responsible for the following:

- 4.4.1. Strive to ensure the physical and emotional safety of all players on their team.
- 4.4.2. Strive to ensure the proper moral and ethical conduct of players, coaches, players' parents, and himself/herself.
- 4.4.3. Know, teach, and follow all rules and regulations as set forth by LLI, and Northridge LL.
- 4.4.4. Ensure that volunteers are obtained from among the team's parents to run concessions as assigned, field maintenance, safety, and other responsibilities as determined by the Northridge LL Board of Directors.
- 4.4.5. In the absence of available umpires, managers may be required to umpire Major/Minor division games, as scheduled by the Board of Directors. Failure to comply with this requirement may result in disciplinary action.
- 4.4.6. Attend all required manager meetings (Northridge LL and District 5) and training classes.
- 4.4.7. Accept all decisions of Northridge LL Board of Directors and/or President as final.
- 4.4.8. Look for ways to improve Northridge LL and convey them to the Northridge LL Board of Directors.

4.5 Manager/Coach Discipline

Failure to follow Little League rules, Northridge LL ground rules, and/or failure to manage/coach in the spirit of Little League may result in a reprimand, suspension or dismissal, as determined by the Northridge LL Board of Directors following a thorough investigation into alleged infractions and/or failings. Investigations will be conducted by the Rules and Enforcement Committee. Decisions of this committee, NRLL President, and/or NRLL Board of Directors are final. Infractions include, but are not limited to:

- Foul language.
- Yelling at or intimidating a player or umpire.
- Following umpire off the field.
- Inappropriate behavior.
- Use of tobacco products at a practice and/or game outside of the designated areas.
- Consuming alcohol at or before a practice and/or a game - includes having the odor of alcohol on the person or breath.
- Failure to follow Northridge LL ground rules.
- Participating in another baseball or softball organization as per Little Leagues policy.

4.6 Requirements to Manage

Managers shall not be allowed to manage any regular season games for their team until the following requirements have been met:

4.6.1. Verify that their completed volunteer application form for the manager for the current year is on file with the president.

4.6.2. Ensure completed volunteer application forms for all coaches for the current year are on file with the president.

4.6.3. Ensure that completed volunteer application forms for each parent listed on the parent volunteer sign-up sheet is on file with the president.

4.6.4. Attended the First Aid Training class provided by NRLL, and submit certificate of Concussion Protocol Training.

4.6.5. Attend the Coaching Clinic provided by NRLL. Any manager who has not met ALL of the above requirements shall not be allowed to manage their team until they have met those requirements or obtained a waiver from Northridge LL. Conditions for receiving a waiver may include, but are not limited to:

- The manager was selected after the class was held.
- Job requirements prevented attendance at required class(es).
- Illness prevented attendance at required class(es).
- Every attempt by the manager was made to attend these free classes.
- Alternate training options may be considered, but must be approved by the League President, District 5 Staff as well as being approved by Little League International.

5. Parents

Northridge LL is a 100% volunteer organization. It cannot be effective if only the Board of Directors and a few other parents do all the work. It is critical that each parent be involved with the everyday operation of Northridge Little League. Parent involvement helps ALL of the kids playing in Northridge LL. Therefore, ALL parents need to be responsible for one of the areas of responsibility on their child's team. Each parent should have something to do that will foster team spirit and take burdens off the manager's shoulders. All parents will be required to support the Northridge LL snack bar. The schedule for this will be determined by the Team Parent or the Team Manager when applicable. Areas where parents should help, but not limited to, are:

1. Practice Coach
2. Fundraisers
3. Concessions
4. Pre-game field preparation and post-game field repair

5. Field Maintenance

6. Team Parent

7. Umpiring

In addition, for 2020, Northridge Little League implemented a Volunteer Fee. The Volunteer Coordinator will ensure that all families provide a \$60 deposit check, which will be returned upon completion of six hours of volunteer service, which has been signed off by Board of Directors. For 2023, all Volunteer hours must be complete by 6/17/2023, or the deposit check will be cashed.

5.1 Parent Conduct

Parents must exhibit good sportsmanship at all times, especially from the stands. Coaching from the stands is not allowed, but encouraging players is. Negative comments will not be tolerated. Parents are required to sign a Parent Code of Conduct and need to follow the rules within the document. Parents not adhering to the Parent Code of Conduct may be instructed to leave the field for the remainder of a game, or the season, depending on the severity of misconduct. The Rules and Enforcement Committee and/or Board of Directors will review all reported issues, and provide recommendation for follow up and/or disciplinary action. Any parent or spectator initiating or engaging in a verbal or physical altercation, before, during, or after a game, shall be asked to leave the premises immediately. If they refuse to leave the facility, the game will be stopped until the person or persons have left the facility/grounds. If the person is not willing to listen to the Northridge League Official (White Hat, or other appropriate league member), the Citrus Heights Police Department (916) 726-3015, or 911 depending on the severity of the situation, should be contacted immediately for removal of the offending party. The issue needs to be documented as thoroughly as possible. A post incident meeting will be scheduled with the Rules and Enforcement Committee and/or Board of Directors, to listen to testimony from those parties involved and discuss appropriate penalties/resolution. Final disciplinary actions will be determined by the Board, up to and including permanent restriction of the offender from all league function

6. Draft Process

6.1 Player Evaluations

The Baseball Minors, Majors, Intermediate (50/70), Juniors, and Seniors Divisions shall hold tryouts each year for draft and/or redraft. Tryouts are conducted under the direction of the League President, Vice President, Player Agent, Safety Officer, and selected members from the Board of Directors. All players must try out each year in order to be drafted. If a player does not attend at least 50% of the tryouts, that player will be assigned to a team by the Player Agent, according to the original draft order, once the draft has been completed. It is the responsibility of the individual team managers to:

a. Have adequate knowledge of the players attending tryouts and who are eligible to be drafted.

OR

b. Obtain assistance from another individual and/or Player Agent, President, or another assigned designee from the Board of Directors.

6.2 Draft Model

In accordance with existing procedures outlined within the Little League Operating Manual, the Northridge LL Player Agent and President, with the consent/approval of the Board of Directors, shall develop/administer the league’s draft process and player selection options. For the 2021 spring season, Northridge LL continues to utilize a variation to “Plan A” under the draft procedures outlined in the Little League Operation Manual. Northridge has elected to implement a blind draw to determine the order of the draft, and we will be utilizing a continuous “serpentine” drafting order when selecting players. Managers are not to select more than 8 players in a given age group, unless operating under special provisions approved by the President and Board of Directors.

6.3 Draft Expectations

Assistant coaches are not permitted to take part in, or observe, the draft proceedings. Only team managers will be allowed to attend and take part in the draft. The President, Player Agent, and/or selected members from the Board of Directors shall oversee/monitor the draft proceedings. The spirit of the draft is to promote an equity/balance between player selections. The “serpentine” draft model is intended to provide managers a selection process under which skill levels can be equally divided amongst teams. In theory, managers new to the league/division would have as equal an opportunity to secure players of a higher skill level as would returning managers. The draft proceedings are to remain private. Players are not to be told the position/round in which they, or any other players, were drafted. This directive extends to players’ families, assistant coaches, other players within the league, etc. The draft order is to be kept private amongst participating managers. Those managers participating in the draft are expected to conduct themselves in a cooperative, professional, and respectful manner during the draft proceedings. Any variance from this directive may raise cause for a manager to be ejected from player selection activities, and may ultimately forfeit their opportunity to manage a team for the season. The President, Player Agent, and/or Board of Directors overseeing the draft, shall determine appropriate disciplinary recourse for any manager(s) who fail to comply with these basic expectations.

6.4 Sons, Daughters and Siblings

6.4.1. Sons/Daughters

The round by which a manager must select their child is dictated by the player’s league age. Managers or coaches with multiple children of the same league age playing must draft a sibling before the designated round determined by age according to the Little League Operations Manual, Sons/Daughters section.

The following applies:

Draft Round	Minors	Majors	Juniors
5	<=10	10	12
4	10	11	13
3	11	12	14

6.4.2. Siblings

When there are two or more siblings in the draft, and the first brother or sister is drafted by a manager, that manager automatically has an option to draft the other brother or sister on the next turn. If the manager does not exercise the option, the second sibling is then available to be drafted by any team. (Note: It is the intent that siblings be drafted to the same team, where warranted, to avoid family conflict and hardship.)

6.4.3. Coaching Selections

Coaches shall not be appointed nor approved until after the draft to avoid “Red Shirting” of players through selective coaching appointments.

6.4.4. Trades

Following the draft, managers may, if they desire, trade players. All trades shall be made through and with the approval of the Player Agent. The following restrictions also apply:

Minor Division Drafted players may not be traded for Major Division Drafted players.

All trades must be player for player only. (i.e., Two players from Team A cannot be traded for one player from Team B.)

Trades involving a player for draft choices are not permitted. The Player Agent, and those Board Officials overseeing the draft, must monitor any attempts by managers and/or parents to manipulate the system and thus attempting to create an imbalance in the League. All trades must be for justifiable reasons and require approval from the local Board.

6.5 Baseball Majors only

All candidates who are league age 12 must be drafted by a Major Division team and/or an Intermediate (50-70) Division team, however, they do not have to be drafted first in the Baseball Majors draft. When the draft order is set, each team will be slotted for how many 12 years old they will draft. Where a 12-year-old may have a younger sibling, eligible for draft, that sibling may be eligible for selection in the next available round, once all 12-year-olds have been drafted to teams. The intent of this provision is to ensure the equal distribution of all players league age twelve amongst all teams. Balance of the team roster shall be comprised of players whose league age is 9, 10, 11, and 12. Exceptions can only be made with written approval from the District Administrator, and only if approved at the local league level by the Board of Directors and the parent of the candidate.

Regulation V. 1. reads: *“The selection of players for the various teams within a league shall be in compliance with the Little League Draft Selection System as detailed in the Operating Manual. NOTE: All candidates who are league age twelve (12) must be drafted to a Little League Major Division team, or to a Junior League team. Exceptions can only be made with written approval from the District Administrator, and only if approved at the local league level by the Board of Directors and the parent of the candidate.”*

The purpose of the regulation is to ensure that local leagues are using the Minor Division as a training ground, and not keeping capable 12-year-olds from “moving up.” For those 12-year-olds who may lack the skills to play at the Major Division level, there is a process for allowing them to play in the Minor Division, provided certain conditions are met. (However, the

prohibition on 12-year-olds pitching in the Minor Division remains.) The parent(s) or legal guardian (as assigned by a court of jurisdiction) of the player in question, in conjunction with the local league board of directors, must submit a request to the District Administrator for final approval. As noted in the new regulation, final authority on requests of this nature rests with the District Administrator. Little League encourages local leagues to conduct a thorough assessment of each player at tryouts to avoid this situation. In cases where a player's assessment causes concern about participation in the Major Division, league officials should review the assessment with the parents to identify what is in the best interest of the child. However, when situations above arise, these matters should be forwarded to the District Administrator for a final decision. If the manager of the Major Division team believes that the player should be moved to the Minor Division, the local league board of directors needs to review the assessment with the parents. If the parents do not support the assessment, the player must remain in the Major Division.

6.6 Player Draft Re-entry

The spirit of the player draft re-entry is to protect the relationship between the player, parent, and manager/coach. When a problem exists between a player and manager/coach, or parent and manager/coach, the following steps must be taken:

6.6.1. A player or parent that has a problem with a manager/coach must do the following in the order listed:

- Discuss the situation with the player's team coaching staff.
- If no resolution is obtained, the manager and parent(s) notify the Division Representative.
- If the Player Agent is unable to resolve the situation, the Player Agent shall notify the Northridge LL Board of Directors.

6.6.2. The Northridge LL Board of Directors shall address the situation and attempt to solve the problem fairly for all.

6.6.3. If the player or parent still has a complaint with the manager or coach, the player or parent may petition the Northridge LL Board of Directors in writing no later than ten days prior to first game for permission to reenter the current rotation for the season's draft. The player would be re-located to the next team scheduled to receive a player who missed the draft process, if determined necessary by the Board of Directors.

6.6.4. The Northridge LL Board of Directors shall grant or deny requests for re-entry into a draft based on how well the previous conditions were met. All considerations for the best interest of the player will be given.

6.7 Player Vacancy

If a vacancy occurs on a team the procedure shall be as follows (see the Little League Operating Manual, Local League Maintenance of Rosters chapter, Replacements section): The manager of the team losing a player shall promptly advise the Player Agent. When a player is lost to a team during the playing season for any of the following reasons:

6.7.1. He/she moves to another city or state too distant to commute for practice and play.

6.7.2. He/she is injured (does not matter how, where, or when the injury occurred) and it is a season-ending injury (based on doctor's opinion).

6.7.3. He/she has for personal reasons decided to terminate his/her association with the team.

6.7.4. Any other justifiable reason reviewed and approved by the Board of Directors.

6.7.5. Any player that has no contact or no show with their team manager for 2 weeks, vacates their roster spot for the remainder of the season. The manager of the team losing a player shall promptly advise the Player Agent. The Player Agent shall advise the President and the Northridge LL Board of Directors. If the loss of the player is approved, the President will send a letter of release to the player and the parents stating that the player is released from the team (except for injury) and the league for a justifiable reason. This action creates a legal opening for a replacement on the team roster. If a player is injured prior to the first regularly scheduled game, the manager must notify the Player Agent. The parents or legal guardians of the player must give the Player Agent a note containing the physician's opinion of how long the player should not play. If the player is unable to play as of April 1, the manager must request a replacement player, unless the President and Player Agent agree to an extension (e.g., the player can return a few days after the April 1 deadline). Note, failure by the manager to advise the player agent of a player's continued absence may result in disciplinary action against the manager. Further, when a player misses more than 7 continuous days of participation for an illness or injury, a physician or other accredited medical provider must give written permission for a return to full baseball activity.

7. Safety

Northridge LL will provide the safest playing environment possible. We will train our managers, coaches, and volunteers to be able to handle most accidental injuries. Our facilities are periodically surveyed and always maintained to the highest standards to prevent injuries and mishaps. The League shall provide a copy of its annual Safety Plan to all managers and members of the Board.

7.1. Managers shall check the playing facilities for safety prior to starting practices. Umpires and managers shall check the playing facilities for safety prior to starting games. All problems must be reported to the Field Maintenance Manager.

7.2. Each incident or accident must be documented and reported to the Safety Officer within 24 hours of its occurrence.

7.3. Each manager must ensure that he/she has a signed Medical Release form for each player on the roster prior to the first practice and carry them with them at all practices and games.

7.4. Managers and coaches will attend a coach meeting prior to the season. The meeting will include basic safety principles and first aid.

7.5. Each manager MUST have a Northridge LL supplied first-aid kit at all practices and games. Managers MUST check supply levels prior to practices and games and replenish as required.

7.6. When there is lightning, all practices and games must stop immediately and everyone must go to a safe location. If a lightning strike takes place in the area, the game or practice is automatically suspended for 30 minutes to ensure no additional strikes will take place. Each time a lightning strike occurs; the 30-minute clock is started again.

7.7. Managers and parents will emphasize safe and secure policies as it pertains to the dropping off and picking up of players at all practice and game fields.

7.8. Each manager must inspect equipment for wear and tear before each practice or game and repair or replace Northridge LL defective equipment.

7.9. Volunteers performing duties within the concession stands will be briefed on the regulations and operating guidelines employed within the snack bar.

7.10. Arrangements shall be made to ensure a mobile phone is available at each practice and game.

7.11. During games, managers will ensure that players not currently participating in the game remain in the dugout.

8. Fields

8.1. Field addresses and field rules shall be distributed with game schedules. Players, coaches, managers, and spectators are required to follow all field rules. Practices and games must only be held at Northridge LL approved fields for insurance purposes.

8.2. No pets are allowed on any fields used by Northridge LL unless otherwise posted - service pets are allowed at the facility and on the fields, when practices or games are not taking place.

8.3. Home team shall provide at least two volunteers to prepare the field (preferably 60 minutes) prior to the start of each game. Field preparation includes removing debris and obstacles from the field, dragging the infield, raking around the bases, home plate, and pitcher's mound, tamping home plate and pitcher's mound, installing bases, and chalking the foul lines and batter boxes. Field prep should be completed 30 minutes prior to the game start time so that the teams can do pregame warm-ups. EXCEPTION: Abbreviated field prep will be done between back-to-back games. NOTE: More than 60 minutes may be required for field preparation if it has been raining.

8.4. The visiting team shall provide at least two volunteers to repair the infield and outfield immediately after the last game of the day. Bases must be returned to the equipment container following the last game of the day. Field repair includes removing debris and obstacles from the field, filling holes and tamping around the bases, home plate, pitcher's mound, and outfield. Pick up all trash from field, dugouts, and spectator areas. All fields are to be raked and dragged after practices and games.

8.5. Prior to the start of a scheduled game, each team may take a 10-15 minutes of infield practice, time permitting. The visiting team shall take infield practice first, 30 minutes prior to scheduled game start time; the home team shall take infield practice for the remainder of the available time leading up the game's scheduled start time. If field preparation shortens available infield practice time, each team will divide equally the remaining time for their

infield practice. All infield practice will stop 5 minutes prior to scheduled game start time by order of the umpire.

8.6. Northridge LL teams are prohibited from using for practice or game any Northridge School District field and Northridge Parks field unless it has been scheduled for their use through the Northridge LL Player Agent. Violation of this rule may result in manager suspension. The League's insurance policy is specific to those fields the League has secured permits.

9. Equipment

Northridge LL issued equipment (catchers gear, batting helmets, bats, tees, first aid kit, etc.), is the property of Northridge LL and must be returned at the conclusion of the season. Failure to return league equipment may be cause for disciplinary action.

10. White Hat Responsibilities

White Hats, as representatives from the Board, are responsible for the overall function of the fields and the games that are taking place. They should be familiar with all Little League Rules, and act as a liaison for umpire(s). If you are in a situation that you cannot find a solution to, please contact the President at (916) 225-8712. If the President is unavailable, contact the Vice President, or another league official, the phone list within the Snack Bar and/or annual Safety Plan. If there is an issue that may result in damages to the facilities or someone's safety is in question, contact the Citrus Height Police Department at (916) 726-3015, non-emergency cell phone number (916) 727-5500, or dial "911" in the event of an emergency.

10.1 Weekday games

White Hats are expected to arrive at 4:30 p.m., if possible.

10.2 Saturday games

White Hats are expected to arrive by 7:15 a.m. for the opening morning shift, and 11:30am if you have the afternoon shift.

Weekday Games begin at 5:30pm except for Juniors and Seniors which start at 5:00pm. Weekend Games begin at 8:00am. Game Schedules will be posted in the snack bar as well as the League's website. All board members will be required to work as the "White Hat" as per the white hat schedule that is provided at the beginning of the season. If an individual is unable to cover their White Hat shift, they must find an available replacement.

10.3 Responsibilities Include:

10.3.1. Before Game:

- Put up the American Flag,
- Refill Soap and Paper Towels in Bathrooms,
- Put out Scorekeeper tables and chairs
- Make sure each team has a parent in the snack bar before game balls are issued,
- Issue game balls - two for each game - three for 50/70, Juniors and Seniors,
- Provide help in the snack bar, if necessary,

- Periodically empty trash can in the snack bar.
- Provide general oversight and guidance to the assigned team volunteers.

10.3.2. After Game:

- Take down flags
- Put away scorekeeper tables and chairs if still left out,
- Empty trash can in snack bar,
- Double check to see that all green boxes and buildings are closed and locked,
- Clean up trash left at the fields,
- Reconcile the register and place/lock deposits in the safe.

11. Snack Bar Guidelines

Access to the snack bar should be limited to the scheduled volunteer parents, the White Hat for the day, the Snack Bar Manager, or designated board members. The snack bar is the single most profitable fund-generating mechanism at the park. Limiting access to this area will help ensure that the funds raised in the snack bar are handled correctly. Managers, Coaches, District 5 Representatives, and parents do not have free access rights to the snack bar. Only those scheduled to work the snack bar are allowed to handle food items or fill/re-fill drinks. Items for sale in the snack bar will be decided by the President and the Snack Bar Manager with input from the Board of Directors. Available product options include ice cream or popsicles, candy, seeds, chips, soda, sports drinks, hot chocolate, hamburgers, hot dogs, nachos, and other specialty items.

11.1 BBQ

NRLL utilizes a gas grill for cooking of some snack bar food items. Only adults are to use this tool for preparing food. The BBQ shall be in a secure area and under constant/continual adult supervision when in use.

11.2 Credit Card Transactions

A minimum purchase of \$5.00 is required for all credit card transactions completed in the snack bar.

11.3 Drawer Payments

Any type of reimbursement from the cash drawer is Highly Discouraged. Emergency snack bar restocking or other expenditures should utilize funds directly from the safe, and only to be performed by Board Member.

11.4 13 Steps to Safe and Sanitary Food Service Events:

The following information is intended to help you run a healthful concession stand. Following these simple guidelines will help minimize the risk of food-borne illness.

1. Menu: Keep your menu simple, and keep potentially hazardous foods (meats, eggs, dairy products, protein salads, cut fruits and vegetables, etc.) to a minimum. Avoid using precooked foods or leftovers. Use only foods from approved sources, avoiding

foods that have been prepared at home. Complete control over your food, from source to service, is the key to safe, sanitary food service.

2. **Cooking:** Use a food thermometer to check on cooking and holding temperatures of potentially hazardous foods. All potentially hazardous foods should be kept at 41° F or below (if cold) or 140° F or above (if hot). Ground beef and ground pork products should be cooked to an internal temperature of 155° F, poultry parts should be cooked to 165° F. Most food-borne illnesses from temporary events can be traced back to lapses in temperature control.
3. **Reheating:** Rapidly reheat potentially hazardous foods to 165° F. Do not attempt to heat foods in crock pots, steam tables, over sterno units or other holding devices. Slow-cooking mechanisms may activate bacteria and never reach killing temperatures.
4. **Cooling and Cold Storage:** Foods that require refrigeration must be cooled to 41° F as quickly as possible and held at that temperature until ready to serve. To cool foods down quickly, use an ice water bath (60% ice to 40% water), stirring the product frequently, or place the food in shallow pans no more than 4 inches in depth and refrigerate. Pans should not be stored one atop the other and lids should be off or ajar until the food is completely cooled. Check temperature periodically to see if the food is cooling properly. Allowing hazardous foods to remain unrefrigerated for too long has been the number ONE cause of food-borne illness.
5. **Hand Washing:** Frequent and thorough hand washing remains the first line of defense in preventing food-borne disease. The use of disposable gloves can provide an additional barrier to contamination, but they are no substitute for hand washing!
6. **Health and Hygiene:** Only healthy workers should prepare and serve food. Anyone who shows symptoms of disease (cramps, nausea, fever, vomiting, diarrhea, jaundice, etc.) or who has open sores or infected cuts on the hands should not be allowed in the food concession area. Workers should wear clean outer garments and should not smoke in the concession area. The use of hair restraints is recommended to prevent hair ending up in food products.
7. **Food Handling:** Avoid hand contact with raw, ready- to-eat foods and food contact surfaces. Use an acceptable dispensing utensil to serve food. Touching food with bare hands can transfer germs to food.
8. **Dishwashing:** Use disposable utensils for food service. Keep your hands away from food contact surfaces, and never reuse disposable dish ware. Wash in a four-step process: 1. Washing in hot soapy water; 2. Rinsing in clean water; 3. Chemical or heat sanitizing; and 4. Air drying.
9. **Ice:** Ice used to cool cans/bottles should not be used in cup beverages and should be stored separately. Use a scoop to dispense ice; never use the hands. Ice can become contaminated with bacteria and viruses and cause food-borne illness.
10. **Wiping Cloths:** Rinse and store your wiping cloths in a bucket of sanitizer (example: 1 gallon of water and 1/2 teaspoon of chlorine bleach). Change the solution every two hours. Well sanitized work surfaces prevent cross-contamination and discourage flies.
11. **Insect Control and Waste:** Keep foods covered to protect them from insects. Store pesticides away from foods. Place garbage and paper wastes in a refuse container with a tight-fitting lid. Dispose of wastewater in an approved method (do not dump it outside). All water used should be potable water from an approved source.
12. **Food Storage and Cleanliness:** Keep foods stored off the floor at least six inches. After your event is finished, clean the concession area and discard unusable food.

13. Set a Minimum Worker Age: Leagues should set a minimum age for workers to be in the stand; for Northridge LL, the minimum age is 13, with approval of White Hat on duty and/or Snack Bar Manager.

12. General Rules

Applicable to All Teams (Except as Noted): This section is applicable to all Northridge LL divisions except as noted.

12.1. The home team shall occupy the third base dugout.

12.2. The home team shall provide 2 new (3 for Juniors/Seniors), baseballs to the umpire prior to the start of each game. Additional game balls must be on hand should they be required. a. Game balls are distributed from the snack bar, and balls are not to be handed out until the home team parent is in the snack bar for their scheduled volunteer shift.

12.3. Scorekeeping

- Keep accurate records of games, including pitch count (in applicable divisions) of each pitcher appearing in the game.
- Reconcile runs and pitch count each half inning with the opposing team's scorekeeper.
- The home team scorekeeper is the official scorekeeper and is responsible for ensuring that the score books (home and visiting teams) are reconciled between innings.
- The home scorekeeper shall record the game start time as stated by the plate umpire in the home scorebook.

12.4. Each manager or team scorekeeper shall provide the game results to the Northridge LL Head Scorekeeper on the same day as the game. Home team must report all results (win/loss & pitch count) timely. The team manager or scorekeeper may transmit scores by email to scorekeeper@northridgebaseball.com, or via the Head Scorekeeper's preferred method for delivery.

12.5. Games

All games shall be played on Northridge LL scheduled fields. EXCEPTION: Teams playing away games against District 5 teams shall play on fields provided by the home team.

Games shall be scheduled Monday through Saturday during the Spring and Fall seasons. Fall options for Sundays are available as well.

Games are not usually scheduled during Spring Break (Monday through Friday) to allow for makeup games, where both teams agree to the terms of play and have enough players to field a team. However, League(s) is/are not prohibited from scheduling games during Spring Break, as schools may have varying schedules, and the League(s) cannot accommodate for all scheduling conflicts.

Games are typically not scheduled during Memorial Weekend (Friday through Monday); however, the schedule may allow for games when necessary. Additionally, makeup games may be scheduled during this time (except Sunday, when avoidable) if both teams have enough players.

Games per week are counted Monday through Saturday and include scheduled games and makeup called games, but not makeup of suspended games.

13. Divisions

13.1- T-Ball Division

The most important consideration in the assignment of players to teams is the assignment of players to the level of play they are best suited and to distribute the available talent so that all teams in all divisions of Northridge LL are competitive. Tee Ball teams are formed by the Northridge LL President and Player Agent on the basis of:

1. Equal distribution of age.
2. Equal distribution of gender - an all-female team can be formed for the transition process to softball if the league and parents approve.
3. Ages

Players are to be of Little League age from four to six years old. Seven-year-olds may be permitted to play T-Ball upon parental request, as reviewed and approved by the Player Agent or Board. This means that each team will have a similar number of aged and gender players. Requests for specific teams, players or coaches will be honored to the best of the league's ability at this level. There are no evaluations, tryouts, or draft for this division. We strive to make this division as fun and as instructional as possible for these kids. We also want to involve the parents of the kids in hopes that this involvement will carry on through the rest of the kids Little League careers. Remember, our T-Ball kids and parents can be the most enthusiastic in the league. Their first experience with Little League can establish how much help they will give later, or whether they stay with Little League at all. Therefore, it is our goal to: LET THEM HAVE FUN & TEACH THEM THE BASICS THE FOLLOWING RULES GOVERNING T-BALL SHALL BE ENFORCED

13.1.1 No league game shall exceed 1 hour and 30 minutes. Games are scheduled for a minimum of 2 innings in the Rookies/Tee Ball Division. 2 full innings must be completed to qualify as a complete game.

No new inning shall begin 1 hour 15 minutes after scheduled start time. (For clarification, an inning starts immediately after the last out of the previous inning.)

It is mandatory that this be followed on School nights.

13.1.2. DRESS: All players are required to adhere to the National Dress Code; baseball cap, baseball t-shirt, long pants, and appropriate footwear. NO SHORTS, NO SANDALS, NO BARE TOPS. This is for games as well as practices.

13.1.3. Each game will be a minimum of two complete innings with a maximum time limit of 1 hour and 30 minutes.

13.1.4. The tee will be positioned directly in front of home plate.

13.1.5. SPECTATORS: Managers and coaches are responsible for spectator's conduct.

13.1.6. As the season progresses, coach pitch may be played at discretion of the Managers. After three (3) pitches are delivered without a hit, the tee must be used.

13.1.7. Continuous batting order will be in place for this division. All members of the team will bat each inning, even if three outs are recorded.

13.1.8. Batters will only advance 1 base after the ball is hit. The last batter in the lineup will continue to run the bases until they reach home plate.

13.1.9. There will not be a tournament or an all-star team for this division.

13.1.10. Soft strike balls will be used in this division of play.

13.1.11. FIELDING: All members of the team will take the field each inning.

13.2 Baseball Farm Division

The Baseball Minor B or Farm Division shall use the current edition of the Little League Baseball Official Regulations and Playing Rules and shall also abide by the following additional supplemental rules:

Farm teams are formed by the Northridge LL President, and Player Agent on the basis of:

13.2.1. Equal distribution of age.

13.2.2. Equal distribution of gender. This means that each team will have a similar number of aged and gender players. There are no evaluations, tryouts, or draft for this division. Requests for specific teams, players or coaches will be honored to the best of the league's ability at this level and with keeping the teams as even as possible.

THE FOLLOWING RULES GOVERNING FARM SHALL BE ENFORCED

13.2.3. Three full innings must be completed to qualify as a complete game.

- A. No new inning shall begin 1 hour 30 minutes after scheduled start time. (For clarification, an inning starts immediately after the last out of the previous inning.)
- B. No new inning shall begin after the official sunset time which will be posted in the Snack Bar - the White Hat on duty will also have this information.

13.2.4. A continuous batting order will be used in this Division in accordance with Official Playing Rule 4.04.

13.2.5. A two-inning cap will be placed on a player, per defensive position, per game, with exception of pitcher, which is already bound by pitching rules.

13.2.6. Each half inning shall end when three outs have been made or five (5) runs are scored.

13.2.7. Machine pitch will be utilized for the first half of the season. Three strikes rule will be in effect. During second half of season (player pitch), after 4 balls are recorded, coach pitch will be utilized to complete the at bat, where the batter strikes out or gets a hit. In the event

that the pitching machine is not operational, coach pitch will be utilized. If coach pitch is utilized, coaches are to pitch with one foot in contact with the pitching rubber.

13.2.8. Stealing is not permitted at this age level. Sliding is allowed at this level. Head first sliding is not permitted unless the base runner is diving back to a base to avoid a tag out.

13.2.9. If a ball is hit to the outfield grass area, the batter, at their own risk, may attempt to make it safely to 2nd base. Runners on base may continue to advance only while the batted ball is in the outfield. Any runner may choose to advance, at their own risk, until the batted ball is returned to the infield. Home plate umpire is to determine whether a base runner has made an attempt to advance before the ball has been returned across the edge of the outfield grass. Runners may not advance on an overthrow.

13.2.10. Unlimited runs are permitted in the last inning, if an open inning is declared by the umpire/managers before the first pitch of the final inning is thrown.

13.2.11. Umpires for these games will be a coach or manager from the team at bat. A volunteer parent may also be recruited for this position. Strikes should be considered from line to line on the batter's box and from knees to shoulders.

13.2.12. Managers and coaches from the Farm Division may be required to umpire games at the Minor Division to get an understanding of what the next level is about.

13.2.13. An intra-league tournament is typically organized to follow the season - bracket layout is determined by a lottery style draw.

13.2.14. Umpires will be assigned for the tournament portion in this Division - generally available junior level players will be asked to umpire these games.

13.2.15. There will be not be an All-Star team selected for this Division.

13.3 Baseball Minors

The Baseball Minor Division shall use the current edition of the Little League Baseball Official Regulations and Playing Rules and shall also abide by the following additional supplemental rules: Minor teams are formed by draft selection:

13.3.1. The Baseball Minor Division shall hold tryouts each year for player assignment. Tryouts are conducted under the direction of the League President, Vice President, Player Agent, Safety Officer, and available League Officials.

THE FOLLOWING RULES GOVERNING MINORS SHALL BE ENFORCED:

- A. No new inning shall begin 1 hour 50 minutes after scheduled start time. (For clarification, an inning starts immediately after the last out of the previous inning.)
- B. A continuous batting order will be used in this Division in accordance with Official Playing Rule 4.04.
- C. No new inning shall begin after the official sunset time as published in the Sacramento Bee, which will be posted in the Snack Bar - the White Hat Person will also have this information.
- D. Rescheduling of Minor League games are subject to field availability.
- E. Each half inning shall end when three outs have been made, or five (5) runs scored.

- F. The pitching rubber will be placed at 46' from home plate.
- G. This league level will utilize kid pitch. If 4 balls are thrown, the batter will be awarded 1st base.
- H. Stealing is allowed at this level once the ball has reached the batter - no leading off.
- I. Sliding is allowed at this level. Head first sliding is not permitted unless the base runner is diving back to a base to avoid a tag out.
- J. Unlimited runs are permitted in the last inning, if an open inning is declared by the umpire before the first pitch of the final inning is thrown. Both managers are to agree that an open inning has been declared.
- K. Umpires will be scheduled by the league for these games - if a scheduled umpire does not make the scheduled game, a coach or manager from another team within this Division, a player from at least the Junior Division or higher, or a manager or coach from the Farm Division can umpire the game.
- L. Managers and coaches from the Minor Division may be required to umpire games at the Major Division to get an understanding of what the next level is about.
- M. A Tournament of Champions (TOC) is typically held after the end of the regular season for this Division. In advance of the season, the Board of Directors will discuss with division managers how TOC participants will be decided. (Note, for the 2022 Spring season, the top 2 Minor division teams with the best intra-league record (specified internal NRLL games) will advance to TOCs. Each year, once the Spring Schedule has been completed, but before games begin, the intra-league games that will qualify toward this consideration will be announced to the teams in the Minor division. In the event of a "tie", the League will endeavor to allow for a playoff game to decide which team(s) will advance. In the event a playoff game cannot be scheduled, the League will revert to the provisions cited within Section 14.1 below).
- N. An All-Star team will be selected from eligible players (league age 8-10) who have played a minimum of 60% of the games for the season on their assigned team within the Division.
- O. District Umpires will be assigned for the Tournament of Champions and All- Star portion of this division.

13.4 Baseball Majors

The Baseball Major Division shall use the current edition of the Little League Baseball Official Regulations and Playing Rules and shall also abide by the following additional supplemental rules: Major teams are formed by draft selection:

13.4.1 The Baseball Major Division shall hold tryouts each year for player assignment. Tryouts are conducted under the direction of the League President, Vice President, Player Agent, Safety Officer, and available League Officials.

THE FOLLOWING RULES GOVERNING MAJORS SHALL BE ENFORCED:

- A. Games are scheduled for 6 innings in the Major Division. 4 full innings must be completed to qualify as a complete game. There should be no time limits on games unless necessary, based on field limitations.

- B. The preferred rule for batting order must be established between Managers prior to the start of the game. As a default, Managers shall revert to a batting order specific to the 9-player line up, and remain compliant with Official Playing Rule 4.04. However, a continuous batting order may be adopted if decided upon between Managers before the start of the game.
- C. Rescheduling of Major League games are subject to field availability.
- D. Each half inning shall end when three outs have been made. There is no 5 run rule for this Division.
- E. The pitching rubber will be placed at 46' from home plate.
- F. This league level will utilize kid pitch. If 4 balls are thrown, the batter will be awarded 1st base.
- G. Stealing is allowed at this level once the ball has reached the batter - no leading off.
- H. Sliding is allowed at this level. Head first sliding is not permitted unless the base runner is diving back to a base to avoid a tag out.
- I. Dropped 3rd strike rule is in effect.
- J. Umpires will be provided by the league for these games.
- K. Managers and coaches from the Major Division may be required to umpire games at the Minor Division during the regular season.
- L. A Tournament of Champions (TOC) is typically held after the end of the regular season for this Division. In advance of the season, the Board of Directors will discuss with division managers how TOC participants will be decided. (Note, for the 2022 Spring season, the top 2 Major division teams with the best intra-league record (specified internal NRLL games) will advance to TOCs. Each year, once the Spring Schedule has been completed, but before games begin, the intra-league games that will qualify toward this consideration will be announced to the teams in the Major division. In the event of a "tie", the League will endeavor to allow for a playoff game to decide which team(s) will advance. In the event a playoff game cannot be scheduled, the league will revert to the provisions cited within Section 14.1 below).
- M. An All-Star team will be selected from eligible players (league age 11-12) who have played a minimum of 60% of the games for the season on their assigned team within the Division.
- N. Umpires will be assigned for the tournament portion in this Division. 15. No new inning shall begin after the official sunset time which will be posted in the Snack Bar- the White Hat Person will also have this information.

13.5 Intermediate (50/70) Division

The Baseball Intermediate Division shall use the current edition of the Little League Baseball Official Regulations and Playing Rules and shall also abide by the following additional supplemental rules: Intermediate teams are formed by draft selection:

13.5.1. The Baseball Intermediate Division shall hold tryouts each year for player assignment. Tryouts are conducted under the direction of the League President, Vice President, Player Agent and Safety Officer.

THE FOLLOWING RULES GOVERNING INTERMEDIATE SHALL BE ENFORCED:

- A. Games are scheduled for 7 innings in the Intermediate Division. 5 full innings must be completed to qualify as a complete game.

- B. A continuous batting order is not in effect for this Division in accordance with Official Playing Rule 4.04.
- C. Rescheduling of Intermediate Division League games are subject to field availability.
- D. Each half inning shall end when three outs have been made. There is no 5 run rule for this
- E. The pitching rubber will be placed at 50' from home plate.
- F. The pitching mounds for this division will be the portable type, therefore no metal cleats are to be worn in this Division by players on the portable pitching mound.
- G. This league level will utilize kid pitch. If 4 balls are thrown, the batter will be awarded 1st base.
- H. Stealing is allowed at this level and there are no restrictions on leading off.
- I. Sliding is allowed at this level with no restrictions.
- J. Dropped 3rd strike rule is in effect.
- K. Umpires will be provided by the league for these games.
- L. Managers for this level may be coaches from lower and upper Division levels.
- M. Unless otherwise approved by the Board, there will be no tournaments for this Division.
- N. Unless otherwise approved by the Board, there will be no All-Star team developed for this Division.
- O. No new inning shall begin after the official sunset time which will be posted in the Snack Bar - the White Hat Person will also have this information.

13.6 Baseball Juniors

The Baseball Junior Division shall use the current edition of the Little League Baseball Official Regulations and Playing Rules and shall also abide by the following additional supplemental rules:

Junior teams are formed by draft selection:

13.6. 1. The Baseball Junior Division shall hold tryouts each year for player assignment. Tryouts are conducted under the direction of the League President, Vice President, Player Agent and Safety Officer, and available League Officials. THE FOLLOWING RULES GOVERNING JUNIORS SHALL BE ENFORCED:

- A. Games are scheduled for 7 innings in the Juniors Division. 5 full innings must be completed to qualify as a complete game.
- B. A continuous batting order is not in effect for this Division in accordance with Official Playing Rule 4.04, unless otherwise decided by the District.
- C. Rescheduling of Junior League games are subject to field availability.
- D. Each half inning shall end when three outs have been made. There is no 5 run rule for this Division.
- E. The pitching rubber will be placed at 60' 6" from home plate.
- F. The pitching mounds for this division will be the portable type, therefore no metal cleats are to be worn in this Division by players on the portable pitching mound.
- G. This league level will utilize kid pitch. If 4 balls are thrown, the batter will be awarded 1st base.
- H. Stealing is allowed at this level and there are no restrictions on leading off.
- I. Sliding is allowed at this level with no restrictions.

- J. Dropped 3rd strike rule is in effect.
- K. Umpires will be provided by the league for these games.
- L. Managers and coaches from the Junior Division will be required to umpire games at the Major Division during the regular season.
- M. A Tournament of Champions will take place after the end of the season. Standings are determined by rules set forth under the NRLL Local Rules/Operations Manual - Section 14.1 below.
- N. An All-Star team will be selected from eligible 13 & 14 years old who have played a minimum of 60% of the games for the season on their assigned team within the Division.
- O. Umpires will be assigned for the tournament portion in this Division.
- P. No new inning shall begin after the official sunset time as published in the Sacramento Bee, which will be posted in the Snack Bar - the White Hat Person will also have this information.

13.7 Baseball Seniors

The Baseball Senior Division shall use the current edition of the Little League Baseball Official Regulations and Playing Rules and shall also abide by the following additional supplemental rules:

Senior teams are formed by draft selection:

13.71. The Baseball Senior Division shall hold tryouts each year for player assignment. Tryouts are conducted under the direction of the League President, Vice President, Player Agent and Safety Officer, and available League Officials. **THE FOLLOWING RULES GOVERNING SENIORS SHALL BE ENFORCED:**

- A. Games are scheduled for 7 innings in the Seniors Division. 5 full innings must be completed to qualify as a complete game.
- B. A continuous batting order is not in effect for this Division in accordance with Official Playing Rule 4.04
- C. Rescheduling of Senior League games are subject to field availability.
- D. Each half inning shall end when three outs have been made. There is no 5 run rule for this Division.
- E. The pitching rubber will be placed at 60' 6" from home plate.
- F. The pitching mounds for this division will be the portable type, therefore no metal cleats are to be worn in this Division by players on the portable pitching mound.
- G. This league level will utilize kid pitch. If 4 balls are thrown, the batter will be awarded 1st base.
- H. Stealing is allowed at this level and there are no restrictions on leading off.
- I. Sliding is allowed at this level with no restrictions.
- J. Dropped 3rd strike rule is in effect.
- K. Umpires will be provided by the league for these games.
- L. Managers and coaches from the Senior Division will be required to umpire games at the Major and Junior Division during the regular season.
- M. A Tournament of Champions will take place after the end of the season. Standings are determined by rules set forth under the NRLL Ground Rules/Operations Manual - Rule 12, Section 13a or 13b.

- N. An All-Star team will be selected from eligible 15 & 16 years old who have played a minimum of 60% of the games for the season on their assigned team within the Division.
- O. Umpires will be assigned for the tournament portion in this Division.
- P. No new inning shall begin after the official sunset time as published in the Sacramento Bee, which will be posted in the Snack Bar - the White Hat Person will also have this information.

13.8 Challenger

The Challenger Division shall use the current edition of the Little League Challenger Official Regulations and Playing Rules.

13.9 Senior Challenger

The Senior Challenger Division shall use the current edition of the Little League Challenger Official Regulations and Playing Rules.

14. Tournament Teams

As a chartered organization of Little League International, Northridge LL is entitled to form teams to participate in Little League sanctioned tournaments. The Tournament of Champions teams will be based on rules by Division of Play, above.

14.1 Tournament of Champions

14.1.1. Farm

- All teams participate in an end of season tournament.
- Tournament will be single elimination format.
- An intra-league tournament is typically organized to follow the season - bracket layout is determined by a lottery style draw.

14.1.2. Minors

A Tournament of Champions (TOC) is typically held after the end of the regular season for this Division. In advance of the season, the Board of Directors will discuss with division managers how TOC participants will be decided. (Note, for the 2023 Spring season, the top 2 Minor division teams with the best intra-league record (specified internal NRLL games) will advance to TOCs. Each year, once the Spring Schedule has been completed, but before games begin, the intra-league games that will qualify toward this consideration will be announced to the teams in the Minor division. In the event of a “tie”, the League will endeavor to allow for a playoff game to decide which team(s) will advance. In the event a playoff game cannot be scheduled, the League will revert to the provisions below).

- A. Tie games do not count in Division standings.
- B. If Division standings result in a tie, the head-to-head matchup between the NRLL tied teams will be used to determine the winner. If a tie still exists, the team with the highest runs differential for the intra-league schedule will be declared the winner.
- C. If a tie still occurs, a coin flip will be done to determine the winner.

- D. Tournaments will be conducted in accordance to District 5 and Little League Policies.

14.1.3. Majors

A Tournament of Champions (TOC) is typically held after the end of the regular season for this Division. In advance of the season, the Board of Directors will discuss with division managers how TOC participants will be decided. (Note, for the 2022 Spring season, the top 2 Major division teams with the best intra-league record (specified internal NRLL games) will advance to TOCs. Each year, once the Spring Schedule has been completed, but before games begin, the intra-league games that will qualify toward this consideration will be announced to the teams in the Major division. In the event of a “tie”, the League will endeavor to allow for a playoff game to decide which team(s) will advance. In the event a playoff game cannot be scheduled, the league will revert to the provisions below).

- A. Tie games do not count in Division standings.
- B. If Division standings result in a tie, the head-to-head matchup between the NRLL tied teams will be used to determine the winner. If a tie still exists, the team with the highest runs differential for the intra-league schedule will be declared the winner.
- C. If a tie still occurs, a coin flip will be done to determine the winner.
- D. Tournaments will be conducted in accordance to District 5 and Little League Policies.

14.1.4. Juniors

- A. Teams will be chosen according to Division standings at the end of the season.
- B. Tie games do not count in Division standings.
- C. If Division standings result in a tie, the head-to-head matchup between the NRLL tied teams will be used to determine the winner. If a tie still exists, the team with the highest runs differential for the intra-league schedule will be declared the winner.
- D. If a tie still occurs, a coin flip will be done to determine the winner.
- E. Tournaments will be conducted in accordance to District 5 and Little League Policies.

14.1.5. Seniors

- A. Teams will be chosen according to Division standings at the end of the season.
- B. Tie games do not count in Division standings.
- C. If Division standings result in a tie, the head-to-head matchup between the NRLL tied teams will be used to determine the winner. If a tie still exists, the team with the highest runs differential for the intra-league schedule will be declared the winner.
- D. If a tie still occurs, a coin flip will be done to determine the winner.
- E. Tournaments will be conducted in accordance to District 5 and Little League Policies.

14.2 All Stars

As a chartered organization of Little League International, Northridge LL is entitled to form teams to participate in Little League sanctioned tournaments. Northridge LL endeavors to fairly put together the best team possible to win their respective tournaments. Players will be selected based only on their playing ability, availability, and eligibility. The following tournament teams typically represent Northridge LL in the post-season (below): Tournament Teams Baseball 7-8 years old: Local Baseball 9-10 years old: District, State Baseball 10-11 years old: District, State Baseball 11-12 years old: District, State, Region, World Series Baseball 13-14 years old: District, State, Region, World Series Baseball 13-16 years old: District, State, Region, World Series Northridge LL will allow tournament teams to use Northridge LL fields and equipment (catcher's gear, batting helmets, first-aid kits). All other expenses related to tournament teams including, but not limited to transportation, lodging, and meals shall be the responsibility of the individual team members and coaching staff. All trophies won by Northridge LL tournament teams at District 5 sponsored tournaments shall be returned to District 5 prior to next year's tournament season. All trophies won by Northridge LL tournament teams at official Little League tournaments beyond district play are property of Northridge LL and shall be given to Northridge LL within one (1) year of the championship game.

14.3 All Star Selection (Minors/Majors/Juniors/Seniors)

14.3.1. The President will request a list of nominees from each manager one week prior to the last game of the season via email. Managers can nominate as many players as they desire (from any team in the division). The President and Player Agent(s) will compile the list of all eligible nominees and send it back to the managers.

14.3.2. Managers will decide between one blind vote of all nominees or holding a closed-door meeting to be attended by managers, President, and Player Agent(s) only.

a. If one blind vote is decided:

i. Managers will email President and Player Agent(s) a list of 15 players from the list of eligible nominees (Manager can only vote for 3 players from his/her team). President and Player Agent(s) will tabulate the final vote and group players by votes received.

ii. When All-Star Manager decides on how many players will be on roster, President and Player Agent(s) will fill roster by group until roster is filled. If the final group used to fill roster has too many players for roster spot(s) available, President and Player Agent(s) will email group out to managers to rank. Final All-Star roster spot(s) will be determined by this vote.

iii. All players not voted onto the All-Star roster will be ranked, by group, by the managers. This final list will determine alternate(s) due to injury or vacation. All-Star Manager must select next player on this list as an alternate. All-Star Manager does not get to choose specific player from list.

b. If closed door meeting is decided:

- i. Managers will email President and Player Agent(s) a list of 15 players from the list of eligible nominees (Managers can only vote for 3 players from his/her team {Discuss this}). President and Player Agent(s) will tabulate the final vote and group players by votes received.
- ii. During meeting, managers will discuss only players that were on the list of 15 players from each manager. After discussion is over, Managers will vote for their top 15. President and Player Agent(s) will tabulate final vote and group by votes received.
- iii. Managers will make one final vote per group. This is the order that the All-Star roster will be determined depending on the roster size decided by the All-Star Manager. Any players ranked beyond the roster size will be on the list of alternates based on this final vote. All-Star Manager must select next player on this list as an alternate. All-Star Manager does not get to choose specific player from list.

14.4 All Star Manager/Coach Selection

14.4.1. For minors and above, the manager with the highest winning record shall be nominated as the All- Star manager. The only exception to this rule would be when disciplinary or behavioral issues with said manager exist (i.e., the manager has suspensions or history of poor behavior

14.4.2. All coaches and managers wishing to coach an All-Star team must have met requirements for the umpire or coach's clinics offered by the League and/or District.

14.4.3. Tournament team managers without previous tournament managing/coaching experience are advised to choose at least one coach with tournament experience.

14.4.4. Tournament managers are allowed to select their coaching staff for the tournaments. The President will present the selected coaches to the Board of Directors for approval. Managers or coaches from the division, who remain in good standing, are eligible to be selected as the assistant coaches for the team.

14.5 Tournament Conduct

Tournament team managers and coaches are responsible for learning all tournament rules and for teaching their players and their player's parents these special rules. Required dress code is in effect for All-Star games. Tournament teams may not play in any non-Little League practices, games, or tournaments without the express approval of the Northridge LL President. Northridge LL expects all managers, coaches, players, parents, and fans to exhibit excellent sportsmanship at all times. This includes cheering for both teams regardless of outcome.

14.6 Tournament Team Financing

While participating on a tournament team is a very rewarding experience for players, managers/coaches, and parents, it is also very time consuming and can be expensive. Unfortunately, Little League International and Northridge LL offer little in financial reimbursement to those involved in tournaments, therefore, each tournament team should appoint a fundraising volunteer to lead any fundraising efforts required by the team to travel to tournaments out of state. There shall be no financial assistance from Northridge LL for

participation in the District 5 tournaments. However, the Board of Directors holds the option of purchasing tournament t-shirts or sweatshirts for the players.

15. Required Team Positions

To aid the league in on-going operations, teams are required to fill the following positions with volunteers:

15.1. Team Parent

The Team Parent keeps track of the manager, coaches, paperwork, medical forms, information, schedules, snacks, team pictures, fundraisers, end of season party and other duties to assist with the team. Additionally, the team parent is typically assigned to develop the schedule for team snack bar responsibilities.

15.2. Scorekeeper

One or more scorekeepers are needed for each team in the Farm Division and above. Only one official scorekeeper is required per game and the home team is required to supply the scorekeeper for that game. The scorekeeper duties and responsibilities include, but may not be limited to: records the game in a score book provided by the league; keeps a running record of pitches thrown, strikes, balls, fouls, hits, outs, & runs; and, keeps record of the game for the umpires, coaches and players. All scorekeepers are encouraged to attend a scorekeeping clinic provided by the league before the season begins and/or have prior training.

15.3. Team Umpire

15.3.1 Farm Division

Farm managers are required to split umpiring responsibilities for each game at Brooktree Park. Teams are encouraged to secure a volunteer to relieve the manager of umpiring responsibilities.

15.3.2 Minor/Major Division

Although the league attempts to provide umpires at the Minor/Major levels, the home team manager is expected to provide a base umpire to assist the head umpire behind home plate. The league will endeavor to provide volunteer umpires any necessary training/guidance required to educate our volunteers on current baseball rules, mechanics, and etiquette.

16. Approval Signature and Date of enforcement

X Jon Kliewer 01/01/2023

Jon Kliewer, NRLL President

Effective Date

405-05-01

25-7060286

Little League ID Number

Tax ID Number